

# Greenwood City/County Planning Department

528 Monument St. Room B-01, Greenwood, SC 29646-1807  
Telephone #: (864) 942-8636 Fax #: (864) 942-8571

Application for:  CODE CLEARANCE       HOME OCCUPATION

***A Home Occupation** is any occupation, profession or hobby carried on by any member of the immediate family residing on the premises; provided there is no commodity sold on the premises except those prepared on the premises, no person is employed other than members of the immediate family residing on the premises. A signed Home Occupation Agreement must accompany this application for a Home Occupation.*

Date: \_\_\_\_\_

Property Owner: \_\_\_\_\_

Property Location: \_\_\_\_\_

Name of Business: \_\_\_\_\_

Old Business Name: \_\_\_\_\_

Name of Business Owner: \_\_\_\_\_

Business Phone # \_\_\_\_\_

Fax # \_\_\_\_\_

Description and Type of Business: \_\_\_\_\_

**THIS SECTION TO BE FILLED OUT BY DEPARTMENT STAFF**

G-Pin#: \_\_\_\_\_ Zoning: \_\_\_\_\_ Tax District: \_\_\_\_\_

List Restrictions: \_\_\_\_\_

**You may not lawfully conduct a business until all codes are approved. Failure to disclose pertinent information may result in revocation of this permit and may constitute a code violation, which carries a monetary fine.**

**This form is required for all businesses located in the County of Greenwood, South Carolina. Before a Code Clearance is issued, you are required to obtain the necessary approvals for code compliance applicable to the location and nature of your business.**

**Please have the appropriate agencies check off on the form. An on-site inspection of your building will be required. Please set up an inspection time by contacting the applicable department prior to submission of this form. By signing this form you are agreeing to have an on site inspection and to meet the Code Clearance before it is issued.**

Signature of Applicant: \_\_\_\_\_

Date: \_\_\_\_\_

Staff Signature: \_\_\_\_\_

Date: \_\_\_\_\_

