

GREENWOOD CITY COUNCIL

August 21, 2017 - 5:31 p.m.

MINUTES

PRESENT Council Members: Mayor D. Welborn Adams, Linda Edwards, Betty Boles, Kenn Wiltshire, Matthew Miller, and Ronnie Ables; City Manager Charles Barrineau, Assistant City Manager Julia Wilkie, City Clerk Steffanie Dorn, City Attorneys Bacot & Padgett; Adam Benson from The Index Journal.

ABSENT Councilor Niki Hutto.

CALL TO ORDER Mayor D. Welborn Adams called the meeting in Council Chambers to order at 5:31 p.m.

City Manager Charles Barrineau gave the invocation.

STATEMENT AND QUORUM Mayor Adams read the following statement, "In accordance with the Freedom of Information Act, Chapter 4, Title 30, Code of Laws of South Carolina, 1976, an agenda has been posted on the front door of City Hall and notification of this meeting has been given to the news media."

City Clerk Steffanie Dorn confirmed a quorum was present.

APPROVAL OF CONSENT AGENDA Mayor Adams asked for a motion to approve the consent agenda.

A motion to approve the consent agenda was made by Betty Boles, seconded by Linda Edwards.

The motion passed unanimously.

CONSIDER Under New Business, City Manager Charles Barrineau discussed the Non-Responsible Voluntary Cleanup contract between the City of Greenwood and South Carolina Department of Environmental Control (SCDHEC) for liability protection during the assessment and remediation of 1801 Foundry Road. The City has already assessed the property and knows what is needed to make the property usable again for a greenspace. He reminded Council that \$1.7 million of the Capital Projects Sales Tax monies has been set aside for the development of this park and greenspace; \$1 million will be available at the end of 2018, and the remainder at the seventh year of the sales tax.

Authorizing the City Manager to Enter into a Non-Responsible Voluntary Cleanup Contract with South Carolina Department of Health and Environmental Control for 1801 Foundry Road.

There was no discussion from Council.

A motion to authorize the City Manager to enter into a Non-Responsible Voluntary Cleanup contract with SCDHEC for 1801 Foundry Road was made by Kenn Wiltshire, seconded by Ronnie Ables.

The motion passed unanimously.

CONSIDER City Manager Charles Barrineau explained to Council that the City must first accept the Non-Responsible Voluntary Cleanup contract before taking ownership of 1801 Foundry Road. Then he requested accepting a limited warranty deed of ownership from the Greenwood Housing Authority, Inc.

Resolution No. 17-009 Authorizing the City Manager and City Clerk to Accept a Limited Warranty Deed of Ownership of 1801 Foundry Road from the Greenwood Housing Authority, Inc.

DISCUSSION:

City Manager Barrineau informed Councilors Betty Boles and Kenn Wiltshire that the City will have permanent ownership of the property. The Housing Authority could reclaim ownership, but doesn't think they're interested in maintaining a park. City Attorney Tripp Padgett stated that the City will have absolute ownership of 1801 Foundry Road without any limitations.

There was no further discussion from Council.

A motion to approve Resolution No. 17-009 authorizing the City Manager and City Clerk to accept a limited warranty deed of ownership of 1801 Foundry Road was made by Ronnie Ables, seconded by Kenn Wiltshire.

The motion passed unanimously.

City Manager Barrineau noted that the next step would be for him to sign the contract and SCDHEC will start the public notice process by posting large notification signs on the property.

CONSIDER

Resolution 17-010 to Set Forth Guidelines and Policies to Use in Responding to Requests for Information Under the South Carolina Freedom of Information Act.

City Clerk Steffanie Dorn informed Council that, based on new guidelines for retrieving information under the South Carolina Freedom of Information Act, it would be best to streamline the City's process by using an exact policy for all City departments. A new email address will be provided to specifically forward information requests to her and City Manager Barrineau for a timely response. Administrative fees will be charged for requests over 15 minutes and the requestor will be required to pay a 25% deposit if costs are anticipated to be over \$50.

DISCUSSION:

City Clerk Steffanie Dorn confirmed to Councilors Linda Edwards, Wiltshire, and Boles that the completion of request forms is important but not required for documentation and records. The average commercial charge per copied page is 15 cents.

There was no further discussion from Council.

A motion to accept Resolution 17-010 to set forth guidelines and policies to use in responding to requests for information under the South Carolina Freedom of Information Act was made by Kenn Wiltshire, seconded by Betty Boles.

The motion passed unanimously.

CONSIDER

To Authorize the City Manager to Accept a 2017 Justice Assistance Grant (JAG).

City Manager Charles Barrineau informed Council that \$21,680 in JAG funds has been set aside for the City Police Department to apply for the 2017 award. He recommended \$19,440 be utilized for the purchase of winter jackets and \$2,240 for surveillance equipment.

DISCUSSION:

City Manager Barrineau confirmed to Councilor Ronnie Ables that a match will not be required.

There was no further discussion from Council.

A motion to authorize the City Manager to accept a 2017 JAG award was made by Betty Boles, seconded by Kenn Wiltshire.

The motion passed unanimously.

CONSIDER

A motion to reappoint Michael Butler to a five-year term on the Housing Authority Board of Commissioners was made by Betty Boles, seconded by Kenn Wiltshire.

Reappointing Michael Butler to a 5 Year Term on the Housing Authority Board of Commissioners.

The motion passed unanimously.

CONSIDER

City Manager Charles Barrineau asked Council to enter into Executive Session to discuss a personnel matter regarding a change in policy.

Executive Session to Discuss a Personnel Matter Regarding a Change in Policy.

A motion to enter into Executive Session was made by Kenn Wiltshire, seconded by Matthew Miller.

The motion passed unanimously.

The meeting recessed at 5:46 p.m.

The meeting reconvened at 6:34 p.m.

CITY MANAGER COMMENTS

City Manager Charles Barrineau advised Council on the following:

- The next work session will be Monday, September 11th. It will be a joint meeting with the Accommodations Tax Advisory Committee.
- He informed Councilor Edwards that the Council retreat will be Friday, October 27th, and he'll also let her know if the Turner House/Greenwood Place is handicap accessible.
- He needs to poll Council for their attendance to the MASC Regional Advocacy meeting to be held on September 28. Mayor Adams will be out of town.

CITY COUNCIL There was no further discussion at this time.
COMMENTS

ADJOURNMENT A motion to adjourn the meeting was made by Matthew Miller, seconded by Betty Boles.

Mayor Adams adjourned the meeting at 6:37 p.m.

D. Welborn Adams, Mayor

ATTEST:

City Clerk and Treasurer