

BOARD OF ARCHITECTURAL REVIEW (BAR)

October 20, 2021 - 12 noon

**MINUTES**

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PRESENT Chairwoman Leslie Lane, Katie Funderburk, Rebecca Harrison, Walter Roark, and Bobbie Jean Rogers; BAR Staff Liaison Josh Skinner, City/County Planner Draper Carlile, and City Clerk Tiffany L. Albert.

ABSENT Co-Chairman Courtney Furman and Anne Gunby.

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CALL TO ORDER Chairwoman Leslie Lane called the meeting to order at 12 noon and she welcomed everyone in attendance.

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APPROVAL OF MINUTES A motion to approve the minutes from the September 15, 2021, meeting was made by Walter Roark, seconded by Rebecca Harrison.

The motion passed unanimously.

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H-21-10-01 by Sandy Singletary. This is a request for the replacement of existing windows at 153 Cambridge Avenue East (GPIN# 6846-957-160) in the Greenwood Village Overlay District.

BAR Staff Liaison Josh Skinner discussed the request to replace existing windows with vinyl, dual-pane, cottage-style windows in the front and single-paned windows around the rest of the house. After describing other window styles on adjacent properties and referring to Old Greenwood Village Historic Overlay District guidelines, he informed the BAR that the Planning Department staff recommended denial. However, there was a precedence where the BAR voted in favor of a variance to replace original windows.

Ms. Colleen Tebo of 309 Laurel Avenue West spoke in favor of the request because the owner was unable to attend the meeting. She informed the BAR that those windows are nonfunctional and a fire hazard because they're stuck and unmovable.

Ms. Tebo confirmed to Katie Funderburk that the owner only chose the vinyl option at Window World, but it is of high quality.

She also confirmed to Chairwoman Lane that the owner may have been aware of "in-kind" replacement of windows but, as an Art Professor, she chose the cottage-style window for its artistic appearance.

No one spoke against the request

There was no further discussion from the BAR.

A motion to approve the replacement of existing windows at 153 Cambridge Avenue East was made by Rebecca Harrison, seconded by Walter Roark.

Those who voted in favor were Katie Funderburk, Rebecca Harrison, Walter Roark, and Bobbie Jean Rogers. Chairwoman Lane voted against.

The motion passed 4-1.

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H-21-10-02 by Lara Hudson. This is a request for a temporary, removable mural on the bathhouse at 220 Maxwell Avenue (GPIN# 6845-812-957) in the Uptown Greenwood Overlay District.

BAR Liaison Josh Skinner reminded BAR Members of their September 22<sup>nd</sup> conditional approval of a temporary mural installation on the bathhouse located at 220 Maxwell Avenue.

No one spoke for or against the request.

**DISCUSSION:**

Chairwoman Lane informed Katie Funderburk that the City and Uptown Greenwood were in favor of this mural in their effort to be considered as a designated Arts & Cultural District. As an applicant, the City must approve public art and the BAR has been intentional when regulating them.

There was no further discussion from the BAR.

A motion to approve the temporary, removable mural on the bathhouse at 220 Maxwell Avenue was made by Rebecca Harrison, seconded by Katie Funderburk.

The motion passed unanimously.

H-21-10-03 by William Metts. This is a request for a store front wall sign at 219 Maxwell Avenue (GPIN #6845-830-938) in the Uptown Greenwood Overlay District.

Chairwoman Lesley Lane reminded BAR members that, last month, they decided to table Mr. Metts' request for a wall sign and recognized BAR Staff Liaison Josh Skinner who reported the owner decided to paint the wall sign on brick. He described proposed dimensions of the sign, discussed Uptown Greenwood Overlay District regulations, and informed the BAR that the Planning Department staff recommend denial because murals are not allowed as a wall sign.

Mr. William Metts of 221 Countyline Road in Bradley, SC, spoke in favor of the request by confirming that Allegra Printing Company informed him that adhesive letters will peel off of brick. He then introduced Dana Rodriguez of 215 Ronnie Drive who presented her research from a 2018 Antique Archeology magazine that brick ads were used in the 1890's and is making a comeback for nostalgic value. Painting on brick will exemplify the history of the building and Uptown historic overlay.

Mr. Metts also offered to sign any documents requiring him to paint over the sign and recondition the building back to its original state if he should leave.

**DISCUSSION:**

Mr. Metts confirmed to Walter Roark that he will repaint the building to the "Natural Choice" white color before adding any additional color. The process will be a lengthy work of art that will complement the Uptown historic district.

No one spoke against the request.

There was no further discussion from the BAR.

A motion to approve the store front wall sign at 219 Maxwell Avenue was made by Katie Funderburk, seconded by Walter Roark.

The motion passed unanimously.

Chairwoman Lane thanked Mr. Metts for providing the research and excused herself from the meeting at 12:30 p.m. due to a conflict of interest of the next agenda item.

In the absence of Co-Chairman Courtney Furman, the BAR nominated Walter Roark to preside over the next agenda item.

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H-21-10-04 by  
Greenwood  
Development, LLC.  
This is a request  
for new signage at  
104 Maxwell Avenue  
(GPIN# 6845-879-982)  
in the Uptown  
Greenwood Overlay  
District.

Walter Roark discussed the request and read the analysis to allow for a brass wall sign on one of the limestone columns at 104 Maxwell Avenue. He then recognized BAR Staff Liaison Josh Skinner who discuss Uptown Greenwood Overlay District regulations and noted that, if approved, a variance would be required because of the total number of signs allowed on a building.

Patricia Polatty of 104 Maxwell Avenue spoke in favor of the request. She informed the BAR the proposed sign will be a brass on brass, 3-D lettering, that will be attached directly on the limestone.

No one spoke against the request.

There was no further discussion from the BAR.

A motion to approve new signage at 104 Maxwell Avenue was made by Katie Funderburk, seconded by Bobbie Jean Rogers.

Those who voted in favor were Katie Funderburk, Rebecca Harrison, Walter Roark and Bobbie Jean Rogers. Chairwoman Leslie Lane did not vote due to a conflict of interest.

The motion passed 4-0.

Chairwoman Lane reentered the meeting at 12:36 p.m.

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OTHER BUSINESS: BAR Staff Liaison Josh Skinner recognized Chairwoman Lane who distributed binders with pertinent documents and information of what the BAR duties entail in the Zoning Ordinance. It provides a quick overview of Sturgis parliamentary procedures, Old Greenwood Village & Uptown Greenwood Historic overlay outlines, historic Charleston (default) colors, a sample copy of the application and certificate of appropriateness.

BAR Member Handbook presented by Chair Lesley Lane.

Rebecca Harrison informed the BAR of a Jennings resident that erected a chain link fence without BAR approval. Chairwoman Lane noted the BAR was formed to do its best to address requests but there are some who fall through the cracks. She asked either Josh Skinner or City/County Planner Draper Carlile to send a letter notifying them of the zoning violation and to apply for a variance.

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ADJOURN

A motion to adjourn the meeting was made by Walter Roark, seconded by Katy Funderburk.

The motion passed unanimously.

Chairwoman Lane adjourned the meeting at 12:51 p.m.

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Respectfully submitted,

*Tiffany L. Albert*

Tiffany L. Albert, CAP-OM  
Executive Secretary/Clerk to Council  
City of Greenwood